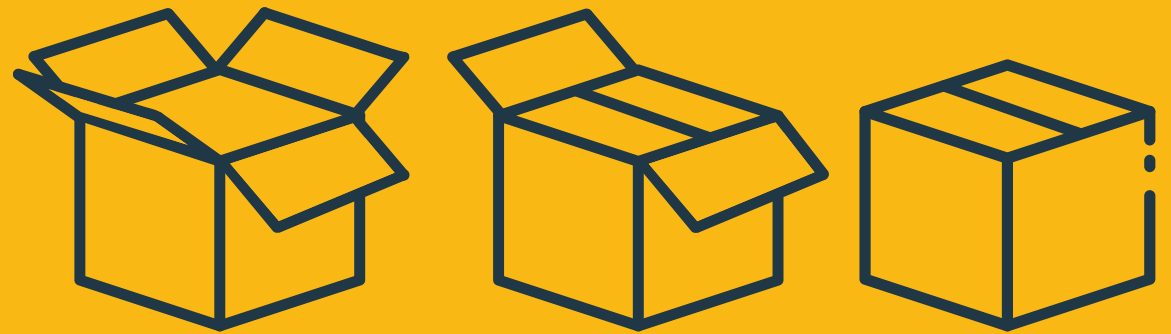


Proper Packing Instructions for Postal Items





PROPER



A quality box best preserves the content of the postal item. It must be **well glued with a wide tape** at the joints.



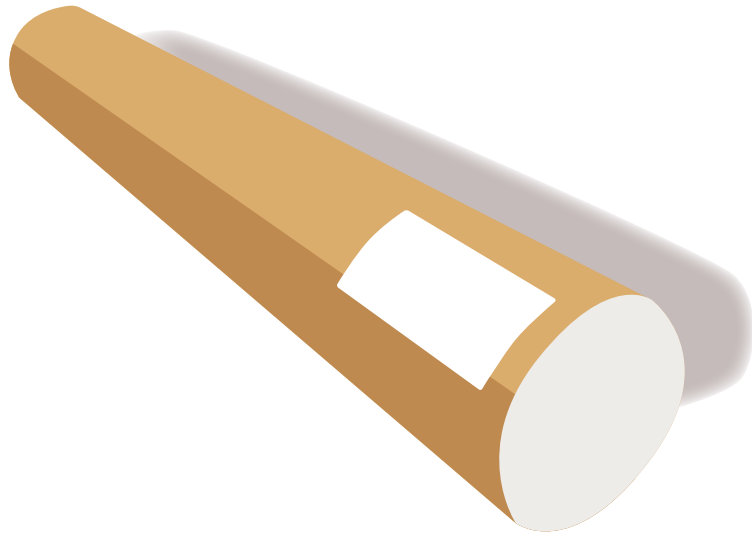
PROPER



Fragile content must be **specially secured** and the box filled with appropriate protective material (styrofoam, hard sponge, bubble wrap protective foil, etc.)



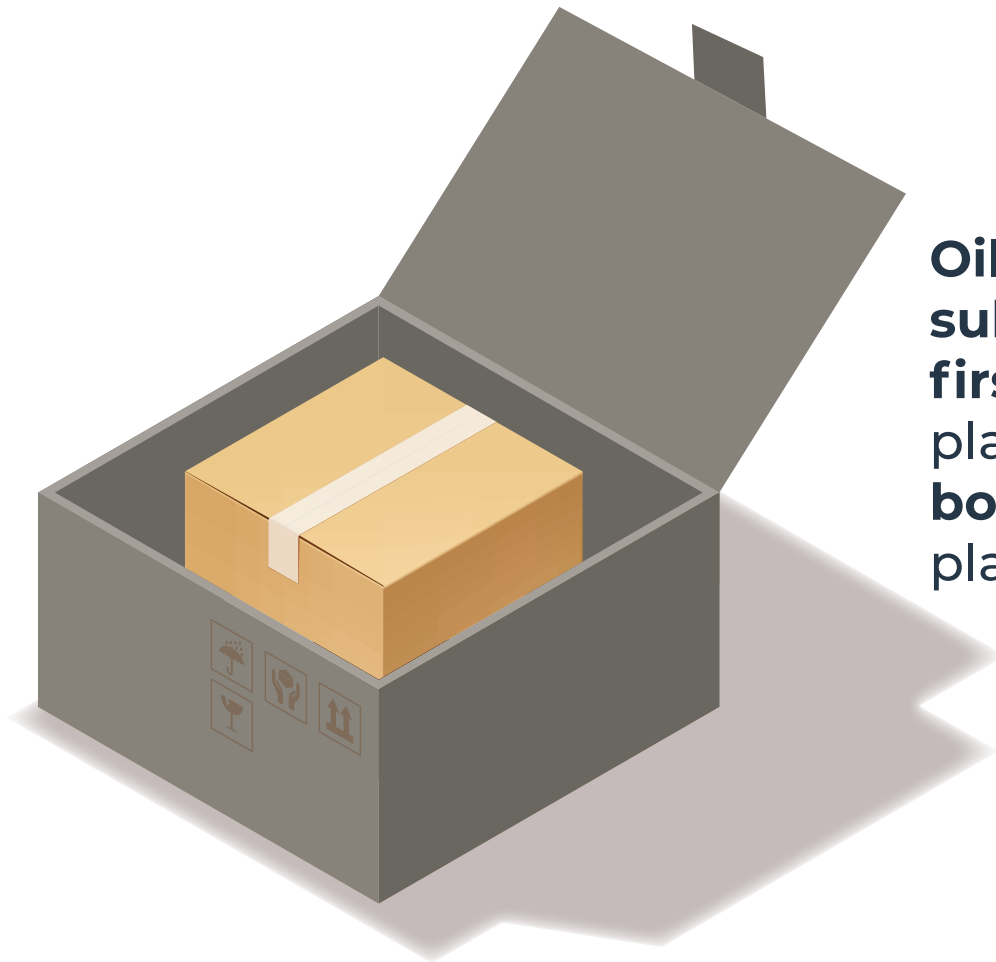
PROPER



Various types of **paper, drawings, tapes and the like**, which should not be folded, can be packed in **cylindrical packaging**, closed on both sides.



PROPER



Oily and sparingly soluble substances must be closed in the **first packaging** (box, canvas or plastic bag), and then **in another box** made of wood, metal, or solid plastic material.



PROPER



Liquids should be **sealed in airtight containers**. Each container is placed in a special hard box with a protective material for absorbing liquids in case of damage.



PROPER



Only the **address label** and **official labels** can be affixed to the box.

Packing of Postal Items



PROPER



ORIGINAL
PACKAGING

Technical products are best packed by inserting them into the box **in the original packaging**, which has additional protective styrofoam.

Packing of Postal Items

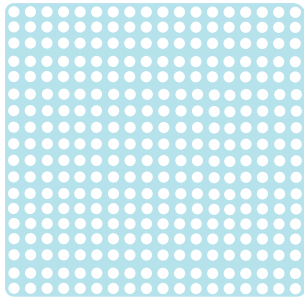


PROPER

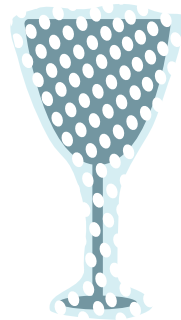
GLASS ITEM



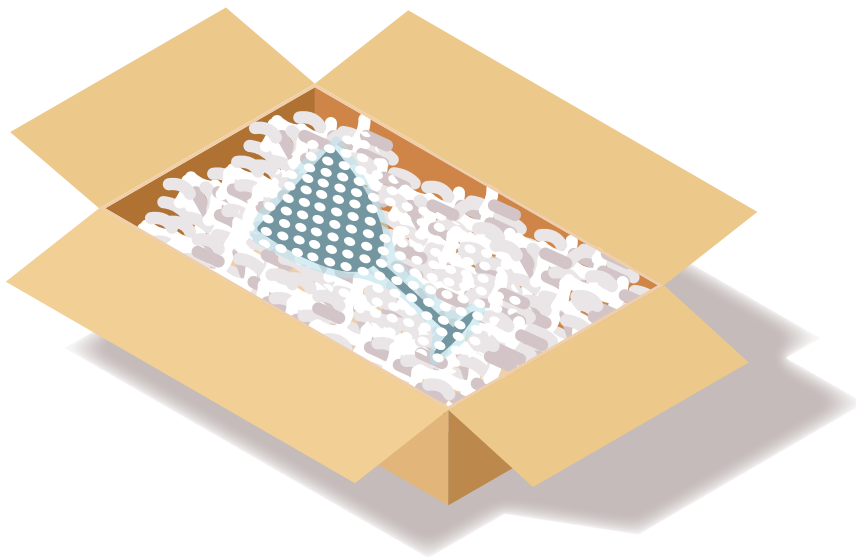
BUBBLE
WRAP FOIL



WRAPPED
ITEM

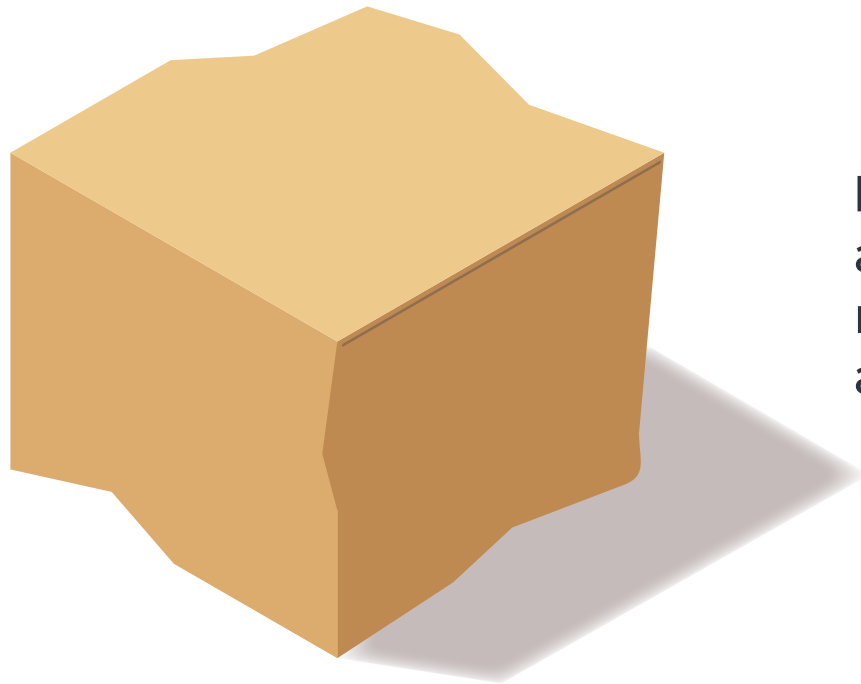


Glass items are packed first individually (wrapped in bubble wrap foil), and then in a box with cardboard or styrofoam fillers.





IMPROPER



Boxes in poor condition are not adequate, because the packaging must be resistant to shocks, pressure and vibration.



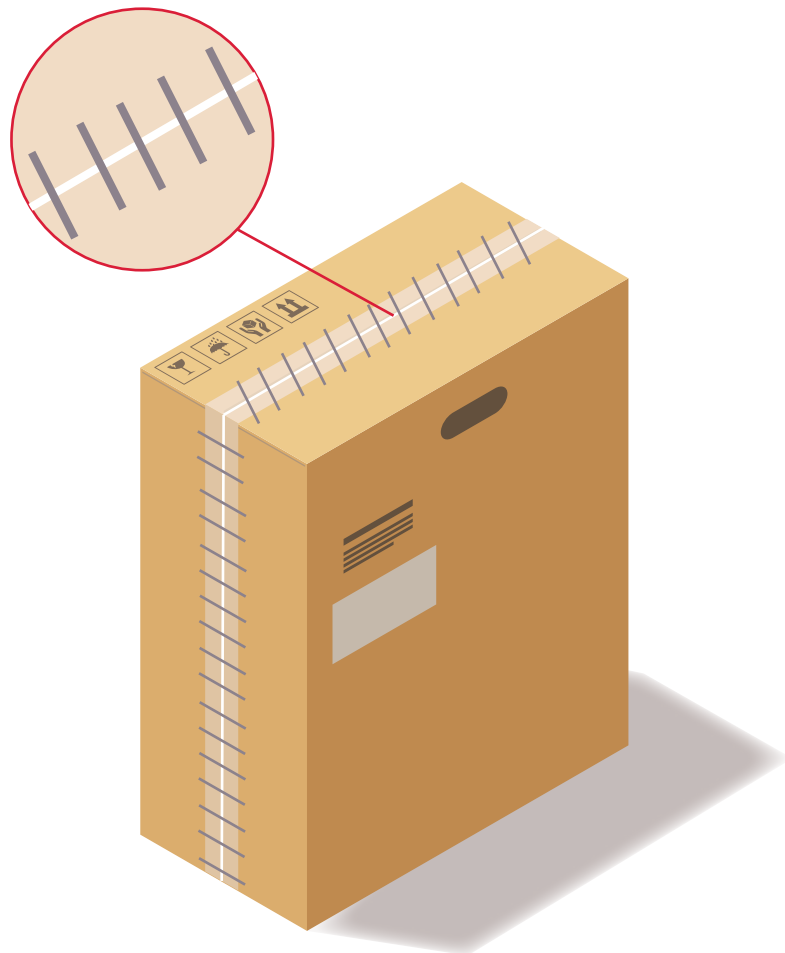
IMPROPER



The content of the postal item **must not be larger** than the box.



IMPROPER

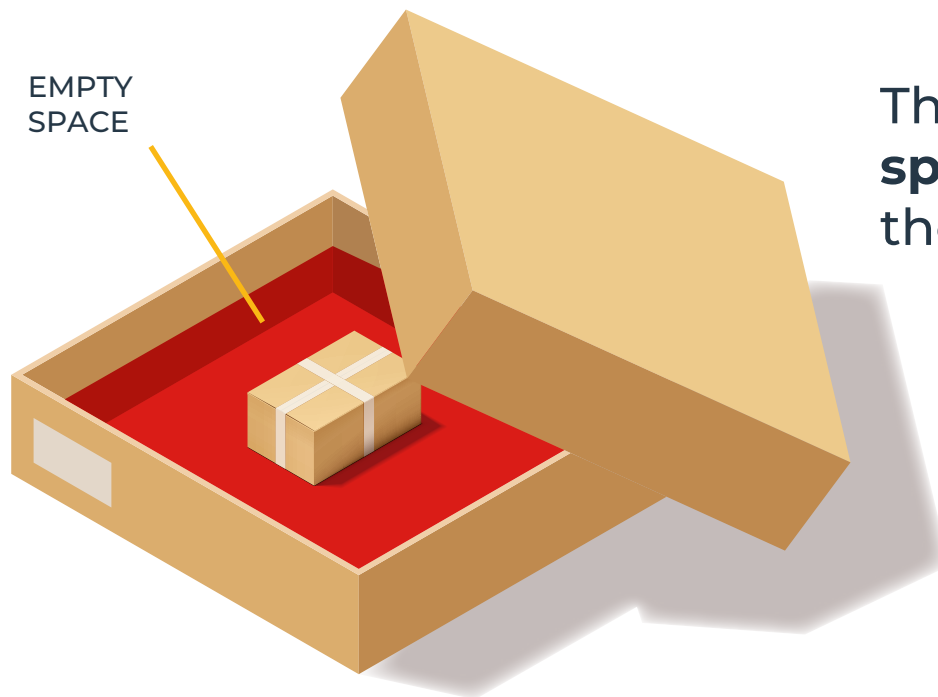


The postal item must be **tightly closed on all sides.**

It is improper to close postal items with metal staples.



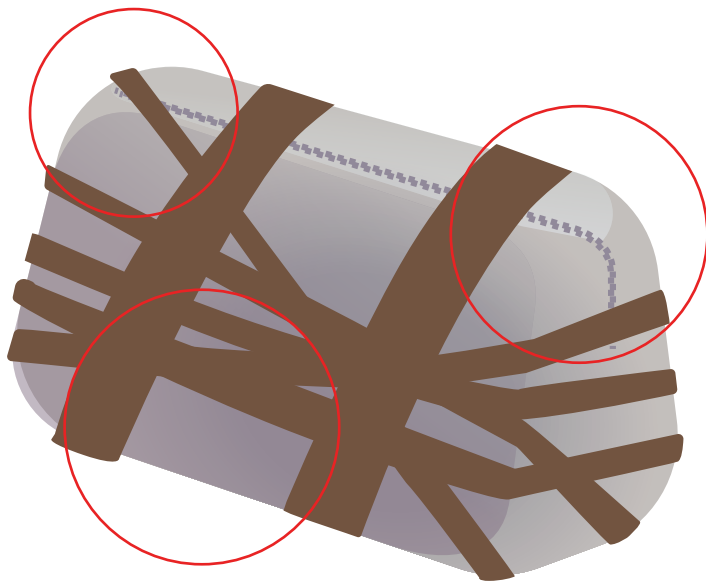
IMPROPER



There must be **no empty space** inside the box so that the content cannot move.



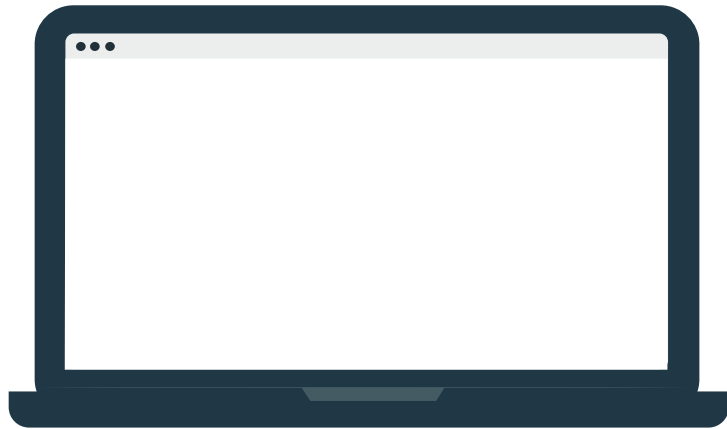
IMPROPER



If it is of an **irregular shape**, the content must not remain unprotected.



IMPROPER



Particularly sensitive content
must not be sent without
adequate packaging.



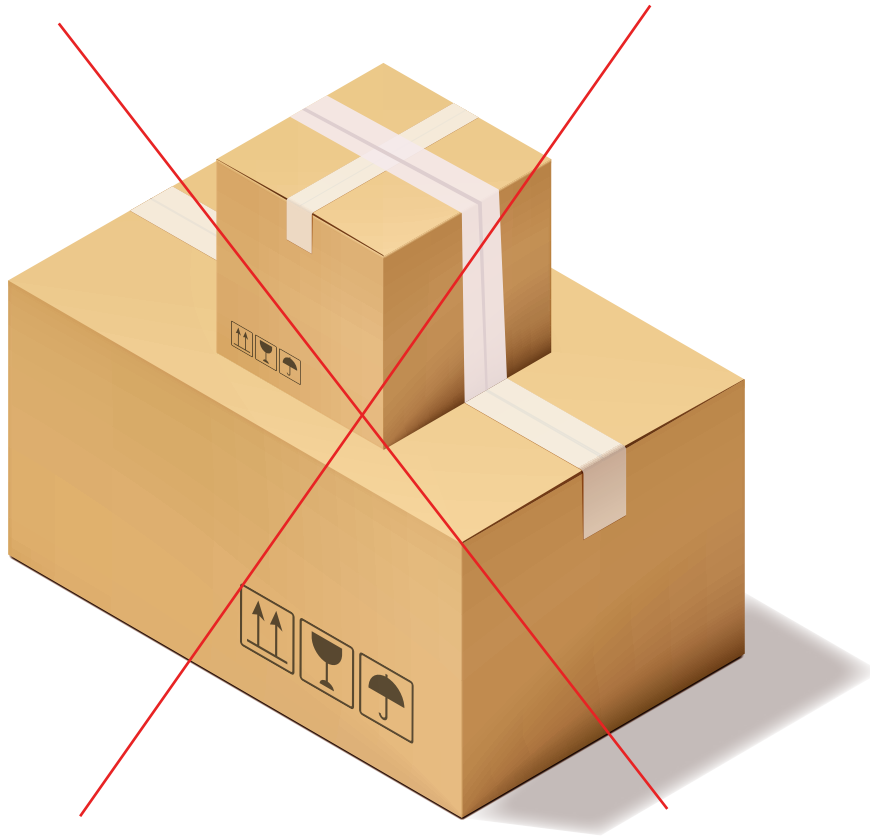
IMPROPER



Nothing should be crossed out, underlined or corrected **on the packaging.**



IMPROPER



It is not allowed to combine several separate boxes into one parcel.