



LOGISTICS SERVICES IN DOMESTIC TRAFFIC  
BUSINESS CUSTOMERS

**CATALOGUE SALE – SERVICES PACKAGE**

Service	Price
<b>Services Package (Catalogue sale + additional Business Service services)</b>	
<b>Catalogue Sale – Postal and logistics parcel with indicated value (providing a set of marketing, transport and logistics, postal, financial and IT services)</b>	Contractual price

**BUSINESS SERVICES PRICELIST**

Service	Price	Note
<b>1. Going to the customer's address (with the intention of collecting the goods/postal items or delivering postal items addressed to PO Boxes)</b>		
<b>4.1. One visit to the customer's address (once a month)</b>	1,000.00	/
<b>4.2. Occasional visits to the customer's address (2 to 5 times per month)</b>	4,000.00	Lump sum price for a month
<b>4.3. Periodical visits to the customer's address (6 to 15 times per month)</b>	8,000.00	Lump sum price for a month
<b>4.4. Daily visits to the customer's address (16 to 23 times per month)</b>	12,000.00	Lump sum price for a month
<b>2. Forming of postal items</b>		
<b>2.1. Enveloping leaflets, written correspondences or printed matter (manual) *</b>		
up to 5,000 pieces	2.00	Price of the envelope not included
from 5,001 to 25,000 pieces	1.50	
from 25,001 to 50,000 pieces	1.30	
over 50,000 pieces	1.00	
<b>2.2. Forming of items, the content of which is goods, by putting them in envelopes *</b>		
up to 5,000 pieces	4.50	Price of the envelope not included
from 5,001 to 25,000 pieces	3.50	
from 25,001 to 50,000 pieces	2.50	
over 50,000 pieces	2.00	
<b>2.3. Forming of the items by packing them in wrapping paper *</b>		
up to 5,000 pieces	15.00	Material included in the price
from 5,001 to 25,000 pieces	10.00	
from 25,001 to 50,000 pieces	8.00	

over 50,000 pieces	7.00	
<b>2.4. Forming of items by placing them in boxes *</b>		
up to 5,000 pieces	4.00	Box not included in the price
from 5,001 to 25,000 pieces	3.00	
from 25,001 to 50,000 pieces	2.50	
over 50,000 pieces	2.00	
<b>2.5. Forming of items by vacuuming them in the machine with the heat shrinking foil *</b>		
up to 5,000 pieces	6.00	/
from 5,001 to 25,000 pieces	4.00	
from 25,001 to 50,000 pieces	3.00	
over 50,000 pieces	2.00	
<b>2.6. Forming of items by using the machine for welding with PVC foil *</b>		
up to 5,000 pieces	6.00	/
from 5,001 to 25,000 pieces	4.00	
from 25,001 to 50,000 pieces	3.00	
over 50,000 pieces	2.00	
<b>2.7. Tying with PP tape</b>		
up to 5,000 pieces	3.00	/
from 5,001 to 25,000 pieces	2.00	
from 25,001 to 50,000 pieces	1.50	
over 50,000 pieces	1.00	
<b>2.8. Order picking (forming of products or postal items using 2 to 4 elements)</b>		
up to 5,000 pieces	4.50	/
from 5,001 to 25,000 pieces	3.00	
from 25,001 to 50,000 pieces	2.50	
over 50,000 pieces	2.00	
<b>2.9. Order picking (forming of products or postal items using 5 to 10 elements)</b>		
up to 5,000 pieces	8.00	/
from 5,001 to 25,000 pieces	6.00	
from 25,001 to 50,000 pieces	5.00	
over 50,000 pieces	4.00	
<b>2.10. Order picking (forming of products or postal items using 11 and more elements)</b>		
up to 5,000 pieces	20.00	/
from 5,001 to 25,000 pieces	16.00	
from 25,001 to 50,000 pieces	14.00	
over 50,000 pieces	12.00	
<b>3. Personalization of postal items</b>		
<b>3.1. Entry of the address data from the database</b>		
up to 5,000 pieces	4.00	According to the address data
from 5,001 to 25,000 pieces	3.00	
from 25,001 to 50,000 pieces	2.50	

over 50,000 pieces	2.00	
<b>3.2. Preparing (printing) of the address label</b>		
up to 5,000 pieces	3.00	/
from 5,001 to 25,000 pieces	2.00	
from 25,001 to 50,000 pieces	1.50	
over 50,000 pieces	1.00	
<b>3.3. Preparing (printing) of the "Return Receipt" form</b>		
up to 5,000 pieces	3.00	/
from 5,001 to 25,000 pieces	2.50	
from 25,001 to 50,000 pieces	2.00	
over 50,000 pieces	1.50	
<b>3.4. Preparing (printing) of the payment order</b>		
up to 5,000 pieces	3.00	/
from 5,001 to 25,000 pieces	2.50	
from 25,001 to 50,000 pieces	2.00	
over 50,000 pieces	1.50	
<b>3.5. Equipping of letterpost items</b>		
up to 5,000 pieces	3.00	Per postal item
from 5,001 to 25,000 pieces	2.00	
from 25,001 to 50,000 pieces	1.50	
over 50,000 pieces	1.00	
<b>3.6. Equipping of parcel items</b>		
up to 5,000 pieces	5.00	Per postal item
from 5,001 to 25,000 pieces	4.00	
from 25,001 to 50,000 pieces	3.00	
over 50,000 pieces	2.50	
<b>3.7. Preparation - printing of the inquiry form</b>	3.00	/
<b>4. Other services</b>		
<b>4.1. Printing of envelopes, documents, e-mails</b>	3.00	Per page or envelope
<b>4.2. Photocopying (A3, A4)</b>	3.00/2.00	/
<b>4.3. Opening of the PO Box</b>		Free of charge
<b>4.4. Setting up an e-mail address</b>		Free of charge for Business Service customers
<b>4.5. Preparation for receiving addressed direct mail</b>	1.00	Per postal item
<b>5. Warehousing</b>		
<b>5.1. Monthly lease of 1m<sup>3</sup> storage space</b>	1,100.00	Expenses for handling of goods included in the price
<b>6. Services under special agreements</b>		
In the event that the Enterprise, at the invitation of a party interested for the submission of bids, submits a bid for participation in procurement of services procedures, referred to in Items 1 to 5 of this Decision, and which		



implies a deviation from the standard / conventional technological processes, activities and criteria, services under Nos. 1-5 of this pricelist are provided on special request for the submission of bids, and the price of the service is determined by a separate agreement, taking into account the principles of cost.		
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\* In cases when a reversed process of forming is performed (unforming of postal items), prices for services from the pricelist paragraphs nos. 2.1-2.6 shall be applied.

Prices are shown in RSD currency. Business services are exempt from VAT, under Article 25, Paragraph 2, Item 6 of the Law on Value Added Tax ("Official Gazette of RS", no. 84/04, 86/04-correction, 61/05, 61/07, 93/12, 108/03, 6/14-harmonized RSD amount, 68/14-al. law 142/14, 5 / 15- harmonized RSD amount, 83/15, 5 / 16- harmonized RSD amount, 108/16 and 7/17- harmonized RSD amount), except for warehousing services (pricelist paragraph 5.1) for which prices are given with calculated VAT.