

LOGISTICS SERVICES  
IN DOMESTIC TRAFFIC  
BUSINESS CUSTOMERS

## BUSINESS SERVICE

Service	Price	Note
1. VISITING THE CUSTOMER'S ADDRESS (FOR THE PURPOSE OF COLLECTING GOODS/POSTAL ITEMS OR DELIVERY OF POSTAL ITEMS THAT ARRIVED IN PO BOXES)		
One visit to the customer's address (once a month)	2.000,00	/
Occasional visits to the customer's address (from 2 to 5 times a month)	8.000,00	The price is flat for one month
Periodic visits to the customer's address (from 6 to 15 times a month)	15.000,00	The price is flat for one month
Daily visits to the customer's address (from 16 to 23 times a month)	20.000,00	The price is flat for one month
2. FORMING OF THE POSTAL ITEM		
2.1. * Enveloping a leaflet/flyer, written announcement or printed matter (manually)		
up to 5.000 pieces	4,00	Price of the envelope is not included.
from 5.001 to 25.000 pieces	3,00	
from 25.001 to 50.000 pieces	2,50	
over 50.000 pieces	2,00	
2.2. * Forming of postal items the contents of which is goods, by placing them in an envelope		
up to 5.000 pieces	9,00	Price of the envelope is not included.
from 5.001 to 25.000 pieces	7,00	
from 25.001 to 50.000 pieces	5,00	
over 50.000 pieces	4,00	
2.3. * Forming of postal items by wrapping them in wrapping paper		
up to 5.000 pieces	30,00	Price includes the wrapping material.
from 5.001 to 25.000 pieces	20,00	
from 25.001 to 50.000 pieces	16,00	
over 50.000 pieces	14,00	
2.4. * Forming of postal items by placing them in a box		
up to 5.000 pieces	8,00	Price of the box is not included.
from 5.001 to 25.000 pieces	6,00	
from 25.001 to 50.000 pieces	5,00	
over 50.000 pieces	4,00	
2.5. * Forming of postal items by vacuuming in a machine with heat-shrinkable film		
up to 5.000 pieces	12,00	/
from 5.001 to 25.000 pieces	8,00	
from 25.001 to 50.000 pieces	6,00	

over 50.000 pieces	4,00	
2.6. * Forming of postal items by using a PVC foil welding machine		
up to 5.000 pieces	12,00	/
from 5.001 to 25.000 pieces	8,00	
from 25.001 to 50.000 pieces	6,00	/
over 50.000 pieces	4,00	
2.7. Binding with PP tape		
up to 5.000 pieces	6,00	/
from 5.001 to 25.000 pieces	4,00	
from 25.001 to 50.000 pieces	3,00	
over 50.000 pieces	2,00	
2.8. Commissioning (making a product or postal item of 2 to 4 elements)		
up to 5.000 pieces	9,00	/
from 5.001 to 25.000 pieces	6,00	
from 25.001 to 50.000 pieces	5,00	
over 50.000 pieces	4,00	
2.9. Commissioning (making a product or postal item of 5 to 10 elements)		
up to 5.000 pieces	16,00	/
from 5.001 to 25.000 pieces	12,00	
from 25.001 to 50.000 pieces	10,00	
over 50.000 pieces	8,00	
2.10. Commissioning (making a product or postal item of 11 and more elements)		
up to 5.000 pieces	40,00	/
from 5.001 to 25.000 pieces	32,00	
from 25.001 to 50.000 pieces	28,00	
over 50.000 pieces	24,00	
3. PERSONALIZATION OF POSTAL ITEMS		
3.1.Entering address data from the database		
up to 5.000 pieces	8,00	Per address data
from 5.001 to 25.000 pieces	6,00	
from 25.001 to 50.000 pieces	5,00	
over 50.000 pieces	4,00	
3.2.Preparing (printing) address labels		
up to 5.000 pieces	6,00	/
from 5.001 to 25.000 pieces	4,00	
from 25.001 to 50.000 pieces	3,00	
over 50.000 pieces	2,00	
3.3.Preparing (printing) “Return receipt” form		
up to 5.000 pieces	6,00	/
from 5.001 to 25.000 pieces	5,00	
from 25.001 to 50.000 pieces	4,00	
over 50.000 pieces	3,00	
3.4.Preparing (printing) payment orders		
up to 5.000 pieces	6,00	/

from 5.001 to 25.000 pieces	5,00	
from 25.001 to 50.000 pieces	4,00	
over 50.000 pieces	3,00	
<b>3.5. Furnishing letterpost items</b>		
up to 5.000 pieces	6,00	Per postal item
from 5.001 to 25.000 pieces	4,00	
from 25.001 to 50.000 pieces	3,00	
over 50.000 pieces	2,00	
<b>3.6. Furnishing parcels</b>		
up to 5.000 pieces	10,00	Per postal item
from 5.001 to 25.000 pieces	8,00	
from 25.001 to 50.000 pieces	6,00	
over 50.000 pieces	5,00	
<b>3.7. Preparing – printing claims forms</b>	6,00	/
<b>4. OTHER SERVICES</b>		
4.1. Printing of envelopes, documents, e-mails	6,00	Per sheet or envelope
4.2. Photocopying (A3, A4)	6,00/4,00	/
4.3. PO Box opening	/	Free of charge
4.4. E-mail address opening	/	Free of charge for users of the Business Service
4.5. Preparation for receiving addressed direct mail items	3,00	Per postal item
<b>5. STORING</b>		
5.1. Monthly lease of 1 m³ of storage space	1.500.00	Price includes the cost of handling the goods.
<b>6. SERVICES UNDER SPECIAL CONTRACTS</b>		
6.1. In the event that the Enterprise, at the invitation of a person interested in submitting a bid, submits a bid for participation in procedures for the procurement of services referred to in points 1 - 5 of this decision, which implies a deviation from standard/usual technological procedures, activities and criteria, services under points 1 - 5 of this Price List are provided upon special request for the submission of a bid, and the price of the services is determined by a separate contract, taking into account cost principles.	Price according to contract	/

\*In cases where the reverse process is performed from the formation of postal items (de-formation of postal items), the prices for services referred to in the price statements under numbers from 2.1 to 2.6 are applied.

Business Service is VAT exempt pursuant to the Article 25, paragraph 2, point 6) of the Law on Value Added Tax ("Official Gazette of the RS", Nos. 84/04, 86/04-correction, 61/05, 61/07, 93/12, 108/13, 6/14 - harmonized RSD amounts, 68/14 - other law, 142/14, 5/15 – harmonized RSD amounts, 83/15, 5/16 – harmonized RSD amounts, 108/16, 7/17 – harmonized RSD amounts, 113/17, 13/18 - harmonized RSD amounts,



30/18, 4/19 – harmonized RSD amounts, 72/19, 8/20 – harmonized RSD amounts, 153/20, 138/22, 94/24 and 101/24), except for the service from the price statement number 5.1 of the Price List, for which the price is shown VAT included.

**Prices are shown in RSD currency.**